



LEGAL AID APPLICATION FORM

PS No. /20

BRANCH:

LA No. /20

DATE: / /20

LEGAL AID REQUIREMENTS

- 1. Character Reference - for unemployed applicants, provide CR from a local Pastor or Village Court Magistrate
- 2. Confirmation Letter - for employed applicants, provide updated payslips with a confirmation letter from employer.
- 3. Provide all relevant supporting documents relating to the case.
- 4. Statement of Facts - Briefly highlight your case.

For L.A.S use (tick)

<p>1. NAME (IN BOLD) MALE <input type="checkbox"/> FEMALE <input type="checkbox"/></p> <p>.....</p>	<p>8. Evidence of Authority Provided: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>2. DoB:/...../..... Vill. /Prov.</p>	<p>9. I am: in remand <input type="checkbox"/> on bail <input type="checkbox"/> N/A <input type="checkbox"/></p>
<p>3. MARITAL STATUS: Married <input type="checkbox"/> Single <input type="checkbox"/> De-facto <input type="checkbox"/> Divorce <input type="checkbox"/> (Tick)</p>	<p>10. Currently in Court: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>4. NEXT OF KIN:</p>	<p>11. Contacts: Mobile: Email:</p>
<p>5. CURRENT RESIDENCE:</p>	<p>12. Legal assistance is sought for the purpose of: <input type="checkbox"/> Drafting documents <input type="checkbox"/> Advise only <input type="checkbox"/> Representation</p>
<p>6. Employed: YES <input type="checkbox"/> NO <input type="checkbox"/> Employer:.....</p>	<p>13. Name(s) of other party: (a) (b) (c)</p>
<p>7. I hereby apply for legal assistance as; <input type="checkbox"/> Next friend of: <input type="checkbox"/> Next of kin of: <input type="checkbox"/> Principal Plaintiff representing (.....) Plaintiffs</p>	

My Instructions: (if space provided is insufficient, attach a separate statement)

.....

.....

.....

Case Type	Case Category	Offence/Cause of Action	Causes
() CIVIL () APPEAL DC to NC () APPEAL NC to SC			
() CRIMINAL () APPEAL DC to NC () APPEAL NC to SC () BAIL			

Agreement and Authority to act.

I, **fully understand that:**

1. If this application is granted, I authorise the Public Solicitor to act as my solicitor for all purposes in accordance with my instructions contained in this application.
2. The taking of any action in the matter will be subject to the priorities of other cases at the Public Solicitor's discretion.
3. The Public Solicitor reserves the right to charge fees for Legal Aid rendered to me before and upon completion of my matter.
4. The decision to grant legal aid is dependent upon honest disclosure of my financial means of which I have fully disclosed on the back page of this application form.

.....
Signature of Applicant

.....
Witness (name and signature)

.....
Date

OFFICIAL USE ONLY

DATE OF:

LODGEMENT: / /20 **DISPATCH:** / /20 **DECISION:** / /20

DECLARATION OF FINANCIAL MEANS

1. I, (a)..... of, (b) (here state the subject matter):

Occupation:

Name of spouse:

Occupation:

Number of children: Oldest:

Youngest:

Residential/Postal address:

2. **SOURCES OF INCOME** (including that of wife or husband if married).

Formal employment F/nightly Salary: K..... Name of employer:

Address of employer.....

Telephone number:

Trade store/tucker shop income: K.....

Royalties income: K.....

Informal/table market income: K.....

Other retail business: K.....

Rental property income: K.....

Registered SME: K.....

Taxi/PMV/Hire car income: K.....

Company: K.....

I have other source of income, (state it)

I have no permanent source of income

*Note that if you dishonestly declare that you do not have any source

of income, which the Legal Aid Committee subsequently proves otherwise, the Public Solicitor retains the discretion to withdraw legal aid.

3. **LIST OF PERSONAL ASSETS AND ESTIMATED VALUE**

House Value: K..... Trade Store Value:

Car Value: K..... Bank Savings Value: K.....

SME Value: K.....

4. **DO YOU HAVE PERSONAL LOANS?** YES NO

Loan type:

Loan Value:

Amount of Contribution:

And I make this solemn declaration by virtue of the Oaths, *Affirmations and Statutory Declarations Act, 1962*

Conscientiously believing the statements contained therein to be true in every particular.

Declared at _____) (c) _____

Before me -

The ____ day of ____ 20____) (d) _____

(e) _____

- (a) Here insert name, address and occupation of person making the declaration.
- (b) Here insert the matter declared to. Where the matter is long it should be set out in numbered paragraphs.
- (c) Signature of person making the declaration.
- (d) Signature of person before whom the declaration is made.
- (e) Here insert title of person before whom the declaration is made.

NOTE: Any person who wilfully makes a false statement in a Statutory Declaration is guilty of an indictable offence, and is liable to imprisonment, with or without hard labour, for four (4) years.